

Kola School Return to Class – Daily Routines

With the uncertainty of back to school during a pandemic, we understand that transitions to new routines and requirements will be difficult, and will take some getting used to. Below is an outline of what a day at our school will look like. Please share with your children so that they have an idea of what to expect on September 8th. ALL students are required to attend school when healthy enough to do so, distance learning will not be an option at this point. Please note, that these requirements are subject to change, so we ask you to be patient while we adjust to this unorthodox approach to learning.

Before you leave home:

- All students and staff need to do a self-screen at home for COVID-19 symptoms.
- If any symptoms are even mildly present, you must stay home.
- Contact the school if your child is not able to attend school.
- All staff and grades 4-8 must remember to bring their mask(s).
- Water spigots will be turned off, so please bring a water bottle to fill up at the fountain.
- Students must refrain from bringing extra items to school. If it isn't needed for in class learning, please leave it at home.

On the bus:

- Bus riders that are in Grades 4-8 will be required to wear a mask on the bus.
- Students must abide by the seating arrangement configured by Mr. Tindell.
- There will be no "extra" riders to or from school. Only those on the prescribed bus route will be allowed to enter the bus.

Arrival at the school:

- Doors will not open until 8:45, so non-bus riding students are asked to wait until that time to arrive at school.
- The bus will arrive at the school at 8:50 am. Students will depart the bus in order from front seats to back seats. Grade 1-4 students will then proceed to enter the school in the south door (near their lockers). Grade 5-8 students will wait in the parking lot until the 1-4s have entered the school. Once they have, the 5-8s may continue to their portable classroom.
- Students will be met outside each morning by a staff member to ensure proper distancing occurs.
- Once inside the school, students will immediately drop off their belongings in their locker, sanitize their hands, go directly to their desks, and sit down. Staff will be present in each room to ensure this is adhered to.
- Morning assemblies inside the gym will be cancelled for the foreseeable future.

Daily In-Class Routines:

- Students will now commence their learning.
- Students will be expected to stay inside the classroom unless otherwise necessary. Bathroom, sanitization, snack, and water breaks will be built into their daily routines by their teachers. Our goal is to have the least amount of unsupervised time as possible.

- Bathrooms will be limited to two occupants at a time.
- Grade 4-8 students MUST wear masks inside the school buildings.
- Classrooms MUST be cleaned by staff before a new group of students can use it.
- All gym equipment MUST be cleaned after every class.

Recess:

- Recess will continue as usual, with all students using the playground at the same time.
- Students must sanitize their hands before and after recess.
- Masks may be removed for all outdoor activities.
- Students must try to keep proper social distancing practices in place, though we understand there will be some contact due to the nature of play.
- Equipment used must stay outside and be sanitized regularly.
- To avoid clusters of students coming into close contact, students will not be allowed to congregate in our shelter.
- Also to avoid clusters of students, the 1-4s will return to the school as soon as the bell rings. Once students are all in, a whistle will be blown to bring in the 5-8s.

Lunch:

- Students will remain in their homeroom desks to eat their lunch.
- Students will be expected to wash their hands before AND after their lunch. This will be organized by their homeroom teacher.
- No sharing of lunch is permitted.
- Microwaves will not be made available at this time, nor will cutlery from the staff room. Please plan lunches accordingly.

Library:

- The library will remain open on EVEN days, but with restrictions enforced by Mrs. Lesnar.
- The library will be closed and locked on ODD days when Mrs. Lesnar is not at the school.

Home Time:

- After the 3:15 bell, students will get dressed, collect their belongings, and sit in their desks until dismissed. The 1-4s will no longer wait outside their lockers as in years prior.
- Grade 5-8 bus students will board the bus first. They will go directly to the bus from their classroom, without venturing into the school. The 1-4s will follow after the older students have boarded.
- All students will sanitize their hands prior to leaving the school.
- Again, students in grades 4-8 must wear their mask on the bus.
- Non-bus students will remain in their seats until the bus has departed.

Extra-curricular Activities:

- All extra-curricular activities will be momentarily postponed. This includes school sports, intramurals, hot lunch, canteen treats, noon-hour clubs, and field trips. They will resume when it is deemed safe to do so.

Visitors:

- ALL visitors, even if only for a few brief minutes, MUST sign in if they step inside the school. This is for contact tracing purposes.
- If you don't need to be at the school, please stay away.